

Meeting Minutes

Date: 2-16-05
To: Donna Bachowski, Ernie Jaeger, Patricia Lawson, and James Marcum
From: Joanne Roukens
RE: HRLC Funding and Resource Development Taskforce

Here are the minutes from the meeting of the HRLC Funding and Resource Development Taskforce meeting on February 10, 2005.

Present: Ernie Jaeger, Pat Lawson, James Marcum, and Joanne P. Roukens
Absent: Donna Bachowski

New Member: We welcomed new taskforce member Ernie Jaeger. Ernie is the Supervisor of Libraries for the North Plainfield School District. His phone number is 908-769-6000 x3137. Email address is e.jaeger@nplainfield.org.

Funding Fair: Jim, Pat and Joanne gave brief reports on the NJLA funding fair. We will all provide Pat with the highlights of the programs we attended. She will collate them.

School Library Questionnaire: Joanne obtained a copy of the NJ Public Library Survey from the State Library. Part of the Strategic Plan is to create a measurement questionnaire for HRLC school members similar to the one for public libraries. Ernie will read it over and begin selecting areas we can use.

Per Capita State Aid and 1/3 mil: Joanne also obtained from the State Library documents explaining how both these programs work.

Grants from the State Library: Joanne spoke with Kathi Peiffer at the State Library. Library grant information can be found at <http://www.njstatelib.org/LDB/Grants/index.php>. There is currently no Grant Bulletin, since the State Library has no grants for libraries at this time. The State Library's grant writing book is now out of date. There does not appear to be immediate plans to revise it.

There was a general discussion of the various funding needs of our representative organizations. It was agreed that our strength at HRLC is in tools and training. We can compile sources of information and share them with members, as well as recommend topics for CE workshops. Following in our next steps:

TO DO LIST:

JR – Carol Yoest is the new Development Office at the State Library. Can she help us?

EJ – will look over the public library questionnaire and begin adapting for a school survey

: HRLC Marketing and Public Relations Taskforce

PL –The State Library had a workshop a few years ago on valuing a library's contributions and she will check into handouts and sources.

JR – will check on who has public access to Foundation Center online.

EJ – will check on literacy grants

JR- will sent up web page for minutes and products

JM – will check with Marilyn Gross in the FDU advancement office on grant writing

JR – will check with Karen Novick of SCILS on doing a grant writing workshop

Everyone – will send Pat Funding Fair highlights.

Next meeting – Thursday, April 21, 2005, 10 am – 12 noon at the HRLC office.