

# Meeting Minutes

Date: 12-14-04  
To: Donna Bachowski, Patricia Lawson, and James Marcum  
From: Joanne Roukens  
RE: HRLC Funding and Resource Development Taskforce

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The new HRLC Funding and Resource Development Taskforce had its first meeting on December 14, 2004.

The members are:

Donna Bachowski  
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Patricia Lawson  
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James Marcum  
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Pat Lawson was selected as Chairperson.

The purpose of this taskforce is to examine and recommend ways to support the long-term fiscal health of libraries: identify ways member libraries can manage current revenues effectively and how they can obtain funding from alternative resources. The goals of the meeting were to review the HRLC Strategic Initiative that created the taskforce, set some taskforce goals and choose a chairperson. The following ideas were discussed:

- More continuity of training

: HRLC Marketing and Public Relations Taskforce

- Sharing of ideas
- Legal aspects
- Partnerships
- Best practices
- 1/3 of a mil funding for municipal libraries is under threat

**TO DO LIST:**

JR – type up notes from today and send to members

JR – check with Kathi Peiffer of the State Library on available grants

JR – Give taskforce information and next meeting date to Karen Boyer to be put on HRLC webpage

JR – Contact Victoria Roesch of the State Library for a copy of state library aid questionnaire form

Everyone – sign up for NJLA funding fair on Jan. 28, 2005

PL & DB – recruit a school librarian to serve on taskforce

**Next meeting – Thursday, February 10, 2005, 10 am – 12 noon at HRLC office.**