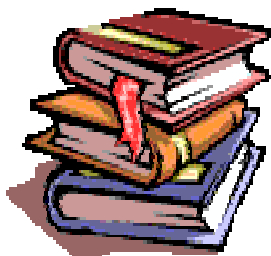


Basic MARC

Two Classes — Two Topics

Basic MARC—Books

Get an introduction or a refresher with this overview class. You will learn to identify the components of MARC bibliographic records for books. An overview of MARC authority records will be provided along with practice exercises. Ideal for Technical Services library staff responsible for copy cataloging, and for Reference staff who wish to improve their understanding and searching of library catalog records.

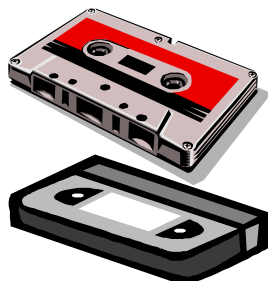


DATE: Monday, July 18, 2005
PLACE: Passaic County Community College LRC at Wanaque
TIME: 10:00 am—3:00 pm (*sign-in 9:30 am*)
COST: \$45.00 includes lunch
COURSE CODE: C050718



Basic MARC — Non-Book Material

Expand your understanding of MARC records to include serials and media materials. As in the "Basic MARC -- Books" workshop, you will learn to identify the components of MARC bibliographic records that pertain to these materials, gain an overview of authority records, and apply your new knowledge right away with practice exercises.



DATE: Monday, July 25, 2005
PLACE: Passaic County Community College LRC at Wanaque
TIME: 10:00 am—3:00 pm (*sign-in 9:30 am*)
COST: \$45.00 includes lunch
COURSE CODE: C050725



TO REGISTER: Call the HRLC Office at 1-800-638-4752 to reserve a space; then complete the registration form on the back. Directions are on the back.

Passaic County Community College

LRC at Wanaque

500 Union Avenue

Wanaque, NJ 07420

Tel: (973) 248-3000

Or visit their website at: <http://www.pccc.cc.nj.us/wanaque/direction.html>

FROM EAST VIA ROUTE 80 WEST: Take Route 80 West to Route 23 North (Exit 53). Take Route 23 North to 287 North, Mahwah Exit. Take 287 North to Wanaque Exit (Exit 55). Make right at the light at bottom of the ramp. Turn left at next traffic light to Union Avenue. The College is approximately half mile on the right.

FROM NORTH VIA GARDEN STATE PARKWAY: Take Garden State Parkway South to Exit 159, Route 80 West. Take 80 West. Get off at Route 23 North (Exit 53). Take Route 23 North to 287 North, Mahwah Exit. Take 287 North to Wanaque Exit (Exit 55). Make right at the light at bottom of the ramp. Turn left at next traffic light to Union Avenue. The College is approximately half mile on the right.

FROM SOUTH VIA GARDEN STATE PARKWAY: Take Garden State Parkway North to Exit 155P Follow signs for Route 80 West. Take Route 80 West to Route 23 North (Exit 53). Take Route 23 North to 287 North, Mahwah Exit. Take 287 North to Wanaque Exit (Exit 55) Make right at the light at bottom of the ramp. Turn left at next traffic light to Union Avenue. The College is approximately half mile on the right.

FROM NORTH VIA ROUTE 287: Take 287 South to Wanaque (Exit 55). Bear left on ramp. Turn left at traffic light at the bottom of the ramp. The College is approximately half mile on the right.

The campus is contained in one building. Ample parking is available.

REGISTRATION FORM

Basic MARC

YES! I've already registered by phone (1-800-638-4752) for this class.

Please check one:

July 18 Basic MARC — Books Course Code: C050718

July 25 Basic MARC — Non-Book Course Code: C050725

NAME: _____

LIBRARY: _____

WORK TEL: () _____ HOME TEL: () _____

ENCLOSED (Please enclose either check or purchase order with this form):

Check # _____ in the amount of \$ _____
payable to *Highlands Regional Library Cooperative*

Purchase Order

RETURN TO:

Highlands Regional Library Cooperative

66 Ford Road, Suite 124

Denville, NJ 07834